

January 5, 2004

To: Board of Selectmen
David W. Barry, Chairman
James J. Thompson
Kevin J. Moriarty

Dear Chairman Barry,

I am concerned with the amount of money taken from the three enterprise funds.
19 people outside the enterprise funds receive an average of 34%, of their collective salary from the 3 enterprise funds. This is not to question the amount of salary each person receives.

Listed below is the percent of their salary taken from the 3 enterprise funds (Source 9/23/03 Salary Detail FY2 004. information provided).

106 % Public Works Department	Clerk Stenographer
90 % Public Works Department	Assistant Director
57 % Public Works Department	Director
65 % Public Works Department	Administration Secretary
48 % Treasurer/collector Department	Clerical/floater
43 % Public Works Department	Assistant engineer
31 % Highway Department	Mechanic
22 % Treasurer/Collector	Clerk Typist II
21 % Data Processing Department	Director
21 % all 4 Selectmen office Staff	
21 % all 3 Accounting office Staff	
21 % 3 of the Treasurer/Collector Department	

Enclosed is a spreadsheet showing salaries and percent for each person. Would you please respond in writing to the questions asked on the last page of this document.

Respectfully,

Allan R Kinney
Vice Chairman, Concerned Citizens of Wilbraham

CC: William Fogarty, Town Administrator
Beverly Litchfield, Town Clerk, Official Copy
Thomas Sullivan, Town Treasurer
Marcia Zimmer, Chairnan , Finance Committee
JoAnne DeGray, Town Accountant
Edmond W. Miga Jr., Director, DPW, Town Engineer

I have been looking into the three enterprise funds. An enterprise fund, as I understand it is a independent unit, It's income is to be used for its own expenses. What I see is very troubling to me. I am very concerned with the amount of money taken from the enterprise funds . All 4 employees of your office staff, all 3 employees from the accounting department, all 5 from the treasurer/collector office, 6 Public Works Department and the MIS Director receive 35 percent of their collective salaries from the 3 enterprise funds.

According to the percentage of their salary from the enterprise funds, each member of your staff, the accounting department, the treasurer/collector office, and the MIS director, spends 21 % of their time 1 day each week on enterprise fund work. The Public Work Department's 5 people spend 66 percent of their time, or more than 3 days a week, working only for the enterprise funds.

§ Were you aware that 57 percent of the Director of Public Works salary is from enterprise funds and the Assistant Director receives 90 percent of his salary from the enterprise funds?

§ Were you aware that 35 percent of the salary of these 19 people is from the 3 enterprise funds?

§ Were you aware that this totals approximately one quarter of a million dollars annually taken from the enterprise funds?

§ Does that seem right to you?

§ 1. The water department has 1 superintendent and 5 workers.
 2. Waste water has 2 workers.
 3. The solid waste has 2 workers plus 1 coordinator that works in the town office.
 A total of 1 Superintendent and 10 workers in the 3 enterprise funds

§ One of the Waste water workers receives 100 percent of his salary from the enterprise fund but is listed as a DPW worker. Please clarify

§ In summery you take \$237,370 from the enterprise funds to pay 35 percent of the salary of 19 people to support these 11 people.

§ I do not find this level of involvement with the enterprise funds in the job descriptions for these 19 people. You must have done a time study to assign the percentage of compensation to each of them. How would I obtain a copy of that time study? I look forward to your response to my letter.

Concerned Citizens of Wilbraham

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Enterprise Fund Salary Distribution									
	Income from	Percent	Income from	Percent	Income from	Percent	Total \$	Total %	Department
2004 Salary	Waste water	waste water	Water fund	from Water	Solid Waste	Solid Waste	Enterprise	Enterprise	Subtotal
\$ 89,150	\$ 6,240	7%	\$ 6,240	7%	\$ 6,240	7%	\$ 18,720	21%	
\$ 28,961	\$ 2,028	7%	\$ 2,028	7%	\$ 2,028	7%	\$ 6,084	21%	
\$ 29,963	\$ 2,098	7%	\$ 2,098	7%	\$ 2,098	7%	\$ 6,294	21%	
\$ 13,103	\$ 918	7%	\$ 918	7%	\$ 918	7%	\$ 2,754	21%	
									\$ 33,852
\$ 47,643	\$ 3,335	7%	\$ 3,335	7%	\$ 3,335	7%	\$ 10,005	21%	
\$ 35,800	\$ 2,506	7%	\$ 2,506	7%	\$ 2,506	7%	\$ 7,518	21%	
\$ 27,209	\$ 1,905	7%	\$ 1,905	7%	\$ 1,905	7%	\$ 5,715	21%	
									\$ 23,238
\$ 56,143	\$ 3,931	7%	\$ 3,931	7%	\$ 3,931	7%	\$ 11,793	21%	
\$ 28,483	\$ 1,994	7%	\$ 1,994	7%	\$ 1,994	7%	\$ 5,982	21%	
\$ 25,007	\$ 1,751	7%	\$ 1,751	7%	\$ 1,751	7%	\$ 5,253	21%	
\$ 6,250	\$ 450	7%	\$ 450	7%	\$ 450	7%	\$ 1,350	22%	
\$ 3,995	\$ 640	16%	\$ 640	16%	\$ 640	16%	\$ 1,920	48%	
									\$ 26,298
\$ 60,989	\$ 4,270	7%	\$ 4,270	7%	\$ 4,270	7%	\$ 12,810	21%	
									\$ 12,810
\$ 73,363	\$ 7,337	10%	\$ 19,913	27%	\$ 14,673	20%	\$ 41,923	57%	
\$ 48,014	\$ 19,206	40%	\$ 4,802	10%	\$ 19,206	40%	\$ 43,214	90%	
\$ 39,588	\$ 7,917	20%	\$ 4,524	11%	\$ 4,524	11%	\$ 16,965	43%	
\$ 19,365	\$ 5,109	26%	\$ 5,109	26%	\$ 2,405	12%	\$ 12,623	65%	
\$ 13,323	\$ 4,577	34%	\$ 4,930	37%	\$ 4,577	34%	\$ 14,084	106%	
									\$ 128,809
\$ 39,999	\$ 4,121	10%	\$ 4,121	10%	\$ 4,121	10%	\$ 12,363	31%	
									\$ 12,363
\$ 686,348	\$ 80,333	12%	\$ 75,465	11%	\$ 81,572	12%	\$ 237,370	35%	\$ 237,370

"Living within our means"